



Candidate Information Pack

Sports Coach



L.E.A.D. Academy Trust



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Welcome from the CEO

L.E.A.D. Academy Trust comprises primary and secondary academies across the East Midlands. Our mission is to be a pioneering, confident, high-performing Trust with national and international influence.

We are determined to bring about change and improvement to education standards in the East Midlands by appointing visionary leaders who believe in the Trust's vision and values and are committed to making a tangible difference to the lives of children and young people.

As a Trust, we pride ourselves on the support and advice we give to all our leadership staff, enabling them to be exceptional leaders and teachers who can inspire both pupils and staff.

This role represents an exciting opportunity to be part of something special; developing and supporting our Trust in improving educational outcomes while retaining the school's individual identity and specific needs of their children, young people and community.

If you are ambitious, determined, energetic and passionate about education and want to join us on our mission, then we look forward to receiving your application.

Diana Owen CBE
Chief Executive Officer



About the Trust

Be part of an ambitious, high-performing Trust, committed to improving the lives of children and young people.

L.E.A.D. Academy Trust comprises primary and secondary academies across Nottinghamshire, Derbyshire, Leicester, Lincoln and Sheffield. Established in 2011, our mission is to be a pioneering, confident, high-performing Trust with national and international influence.

"We are determined to bring about change and improvement to educational standards in the region by appointing visionary leaders who believe in the Trust's vision and values and are committed to making a tangible difference to the lives of children and young people."

Diana Owen, CBE - Chief Executive Officer

Inspiring experience

Our Trust Executives have first-hand experience of working in education, so they know what it's like to be on the front line. We pride ourselves on the support and advice we give to all our staff, enabling them to be exceptional leaders and teachers who can inspire both pupils and staff. By choosing to work with us, you will be helping to improve educational outcomes for children, young people and the local community.

Within our Trust, all academies strive to achieve:

- The highest standards of behaviour and conduct
- Outstanding teaching and learning
- A fully inclusive approach where all children are equally important
- A climate of mutual respect between the children, staff and community
- A 'can-do' attitude - high aspirations for all involved with the school
- A wide range of enrichment opportunities for all to get involved in
- A celebration of all the cultures and faiths represented in the school
- An organisation in which there are no excuses for underachievement.

Supporting external trusts and schools

As well as our core offer to L.E.A.D. academies, we offer additional areas of support to external trusts, schools and organisations through L.E.A.D. IT Services and L.E.A.D. Teacher Training Hub.

If you are ambitious, determined, energetic and passionate about education and want to join us on our mission, then we look forward to receiving your application.



L.E.A.D. Academy Trust
comprises of:

24
primary

..... and

3
secondary
academies

.....across.....

5
geographical
regions

..... with

11,000
pupils

.....and

1,500
members
of staff



A message from the Headteacher

I am extremely proud to be the Headteacher of Forest Lodge Academy– a vibrant, positive learning community in the North West area of Leicester. It is a privilege to work with such enthusiastic, respectful children, supportive families and a highly committed staff team. Together, our aim is to be the best learning community we can be, striving for excellence as standard. Our school is 'A unique family working together to be the best'.

Forest Lodge Academy is a happy, lively and caring place where each child's uniqueness is cherished and where they are encouraged to learn in a safe, positive environment.

It is through a strong partnership between school and home that children thrive and make the most of the learning opportunities we offer.

If you would like to find out more about what we do every day, please follow our Facebook page or visit our website.

I look forward to meeting you in person.



Working at Forest Lodge Academy

Unique, Resilient, Respected, Nurtured, Inspired, Challenged

Forest Lodge Academy is a happy and friendly community where pupils enjoy all aspects of school life. We have a passionate team who are committed to providing the highest standards of education for all our learners.

School Vision & Ethos

Forest Lodge aims to develop its policy and practice to:

- Set and maintain high expectations, which challenge pupils and enables them to achieve their own potential.
- Develop a passion for learning and acquire, skills, knowledge and understanding of themselves in the world.
- Ensure that all pupils experience an enriched curriculum which develops their talents and unlocks their potential.
- Develop individuals as highly motivated learners who seek to extend themselves in mind, body and spirit and know their uniqueness is cherished.
- Encourage pupils to develop moral, social and spiritual values which demonstrate care, consideration, respect and tolerance towards others and the environment.
- Inspire an inclusive belief in all, respecting everyone in spite of life experiences and physical differences.
- Create a sense of belonging to a "family" community.
- Nurture pupils to become responsible citizens who have a thoughtful attitude towards the local, national and global community.

Through:

- Providing an accessible curriculum that is exciting and stimulates a thirst for knowledge.
- Offering teaching and memorable experiences that promote an enquiring mind and a spirit of curiosity.
- Facilitating a wide range of meaningful learning experiences and opportunities within and beyond school.
- Developing an intelligence of their physical, social and emotional well-being.
- Fostering a community which promotes an ethos of mutual respect, honesty and responsibility.
- Promoting attitudes where individuality, difference and diversity are valued and understood.
- Giving opportunities to address the many challenging issues facing them, while developing a sense of responsibility, autonomy and community.
- Involving pupils, parents, carers, staff, governors and the wider school community as partners in learning.

The school is 3-form entry, on a large site that provides plenty of space both inside and outside the building. We have a Library, a Kitchen for curriculum use as well as one for school meals, a Studio / Sensory room and a Practical Learning Room for Art and D/T lessons.

Our large hall and small halls are suitable for many activities having adaptable staging, and PE equipment. Our three playgrounds, football and cricket pitch give plenty of space for physical activity where children can play and exercise. We also have a school peace garden where pupils can reflect, read as well as plant and grow fruit and vegetables which will be used as part of the schools food curriculum.

At Forest Lodge we will ensure all pupils attending receive an education through exciting, enriched, creative experiences ensuring pupils are fully prepared for life in the 21st Century, where all are inspired to be aspirational – through collaborative, innovative, creative experiences in an environment which enthuses and challenges all to be the best that they can possibly be.



Benefits of being part of the Trust



Annual leave

Teachers enjoy up to 13 weeks annual leave during school holidays. This is in addition to any bank holidays or statutory holidays.

Support staff benefit from an enhanced holiday allowance, starting at 26 days up to a maximum of 36 days, pro-rata for term time only staff. The allowance is dependent on the role and amount of service increasing after 5 and 10 years service.

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Competitive salary

All Trust roles (except apprentices) offer a minimum hourly rate above National Living Wage, with salary progression.

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Pension scheme

Teacher's Pension Scheme or LGPS, with generous minimum employer contribution of 17.4% plus life cover.

Online GP service

24/7 access to online GP consultations, providing advice, diagnosis, referrals, and ongoing support for all staff.

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Flu vaccinations

Free seasonal flu vaccinations for employees who are not otherwise eligible, ensuring health and wellbeing.

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CPD

Individual development plus high quality professional development through the L.E.A.D. Teaching School Hub for teachers.

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Employee Assistance Programme

Free 24/7 support for employees, offering counselling and resources for emotional, financial, and legal issues.

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Free eye test

Free eye test every two years for regular computer users, reimbursed through expenses to promote wellbeing.

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Occupational Health

FREE services available to support employee well-being and promote a healthy work environment.

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Physiotherapy services

Access to free physiotherapy to aid recovery, support physical health, and promote overall employee wellbeing.

Access to discounts

Exclusive discounts and cashback on travel, shopping, insurance, and utilities through Discounts for Teachers and Teacher Perks.

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Travel expenses

Business travel expenses reimbursed at the HMRC maximum mileage rate to support staff travel needs.

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Car Benefit Scheme

Offset part of your salary for a brand new electric or plug-in hybrid car, including insurance, servicing, and more.

**“Pupils like coming to school because
staff listen to them”**

“There is a calm and purposeful atmosphere”

**“Parents value the ways their children are
supported and rewarded”**

**“Teachers have a highly personal approach
and children feel welcomed”**

OFSTED 2022



How to apply

Please send a completed application form and covering letter explaining your interest in the role and how you meet the person specification by uploading your application through the Eteach website.

CLOSING DATE: Wednesday 5th February 2025 at 9.00 am

INTERVIEWS: We expect interviews to take place **on Thursday 13th February 2025**

L.E.A.D. Academy Trust is committed to safeguarding and promoting the welfare of children and young people and we can expect all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

For an informal, confidential discussion about this opportunity, please email:
Teresashellard@forestlodgeacademy.co.uk



"I wanted to be part of an organisation that works in partnership, believes in collaboration and invests and understands the importance of high-quality leadership and management."

Rebecca Riley, Head of School,
Huntingdon Academy

Job description

Key responsibilities and accountabilities

Sports Coach

Salary: NJC Point 15-20

Brief overview of role

To engage students and others in physical activity, helping them to realise their potential whilst providing safe, creative and appropriate recreational and educational physical activity development programmes and opportunities.

Main Responsibilities:

- Plans, organises and delivers well-structured and progressive P.E lessons, coaching programmes, sporting and activity clubs in a variety of indoor and outdoor settings.
- Responsible for producing and publishing timely lesson plans and training programmes, in accordance with national curriculum, to relevant staff, pupils and community partners.
- Responsible for running 2 x extra-curricular Lunchtime/After-School clubs a week which may include taking part in local tournaments/competitions off site.
- Supervises and trains other class teachers to plan and run daily P.E lessons, sports and other activity sessions.
- Accountable for supervising and coaching groups of up to 40 pupils in physical activity sessions in and out of school. Also supervising volunteers, parent/carers, etc while assisting in the sessions.
- To work/liaise with the P.E. Lead teacher to ensure physical activity, healthy eating and lifestyle is evident across the school.
- Liaises and builds effective working relationships with school staff community and any other associated sports or activity providers.
- Support pupils by having an awareness of individual needs, learning targets, and the relevant support required to assist pupils' development, offering encouragement and feedback where appropriate
- Enhances the reputation of school and the image and health benefit of sport, building student potential and ability and motivating young people to participate in sport and physical activity.
- Contribute to the implementation of an effective behaviour management strategy, applying it fairly and consistently within clear boundaries and reinforcing positive aspects of behaviour.
- Knowledge of Health and Safety and First Aid, especially in relation to safety of venues, equipment and weather, and being able to decide whether a student can take part in sporting activities with regard to illness, injury, etc.
- To work within relevant regulations and guidelines, e.g., Sporting or Funding Body guidelines, etc.
- Assists in identifying and finding extra funding for physical educational needs.
- Assists in the effective management and monitoring of an allocated budget, eg sports premium
- Undertakes administration as required such as liaising with Admin Team in sending out letters to other schools, parents and completing application forms for events, etc.
- To be aware of your responsibility for promoting and safeguarding the welfare of young persons whom you have contact with during the course of your duties.
- To assist with Assessment and Report writing of specific classes taught on their progress and development.

As job descriptions cannot be exhaustive, the post-holder may be required to undertake other duties which are broadly in line with above key responsibilities.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and individually take responsibility for doing so.

At L.E.A.D we have a strong vision and four core principles, to lead, empower, achieve and drive, which you will be expected to demonstrate in your working practices.

Person specification

The person specification listed below outlines the competences, knowledge and behaviour of candidates who would be suitable for this role. The two right-hand columns provide guidance as to whether these items are essential (E) or desirable (D) criteria.

Sports Coach Person Specification

This job description lists the competencies expected of an experienced/fully trained post-holder. The two right hand columns provide guidance for the appointment of new staff. (E = Essential criteria, D + Desirable criteria)

		E	D
Qualifications and Attainments	<ul style="list-style-type: none">studied to a minimum standard of GCSE (grade A* - C), or equivalent, in English and MathsLevel 2 national coaching/instructor/leader award in relevant sport or physical activity.A first aid award.	E	
		E	D
Skills and knowledge	<ul style="list-style-type: none">high level of oral and written communication skillsable to use all MS Office programs particularly Word, Excel and Outlookable to work to tight deadlines, managing and prioritising time effectivelyself-starter, with and ability to work independently & use own initiative to overcome obstaclesdetailed practical knowledge and of relevant guidelines of a least one sport/activity sufficient to coach young people and able to transfer that skill to other physical activities.knowledge & understanding of fitness, injury, nutrition and sports science.able to work as a member of a team and liaise effectively with others.	E	D
		E	
		E	
		E	
		E	
		E	
Experience	<ul style="list-style-type: none">previous experience in a similar roleexperience of working in a school or academy trust environmentExperience of supervising other coaches or instructors.	E	D
			D

	<ul style="list-style-type: none"> Experience of dealing with and coaching young children; all capabilities and all ages, in large groups in various sports / activities. 	E	
Personal Attributes	<ul style="list-style-type: none"> have an openness to learning and change have a positive attitude to personal development and training be able to work in ways that promote equality of opportunity, participation, diversity and responsibility 	E E E	
Additional Requirements	<ul style="list-style-type: none"> any travel required as part of the role hold a driving licence and have access to own vehicle out of hours working, eg attending local tournaments etc this role is subject to an enhanced DBS 	E E E	D



L.E.A.D. Academy Trust

Lead • Empower • Achieve • Drive

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