



**Birley Primary Academy**

A L.E.A.D Academy

**Headteacher:** Dawn McAughey

**Address:** Thornbridge Avenue,  
Sheffield, S12 3AB

**Telephone:** 01142399002

**Enquiries@birleyprimaryacademy.co.uk**

28<sup>th</sup> November 2024

Dear Y1-Y6 Parent/Carers,

### **Class Dojo Update**

As previously communicated this year we are now using Class Dojo to communicate with one another: instantly sharing messages, updates, events, and photos from class.

**Please sign up if you haven't already done so as feedback from parents who are signed up has been overwhelmingly positive.**

We use Class Dojo to:

#### **Share Learning**

- Staff upload pictures to the class story of class learning or information (this may not be daily).

#### **Communicate Information**

- Staff can contact parents/carers via the private messaging function – please note – this does not replace how you would normally contact staff at school – no urgent matters or concerns to be discussed on here
- Staff can send out information or reminders about events or activities using the class or school story depending on the audience intended.

#### **A reminder that when you signed up to Class Dojo you agreed to the following**

- Not to allow this app to replace the face to face contact that you already have at school, we still want this to continue
- Use the content on the class stories as sensitive data, this means that you should not share it on social media or any other platform.
- **Do not use the app as a form of communicating concerns or matters that need urgent attention – this must be done in the recommended manner i.e. report to office, speak to a member of staff, phone the school.**

**Class Dojo mustn't be used to message the teachers in order to report your child's absence form school. You need to phone school and report as you normally would.**

- Conduct yourself through the messaging in a respectful manner as you would do in a face to face situation
- Report any concerns about the use of ClassDojo to a senior leader
- Ensure that you do not allow your children to message the teachers



Registered no. 08296921



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- Understand that all teachers and staff are different and have different commitments outside of teaching time – responses are not to be expected straightaway – remember urgent matters need phoning in correctly. Staff will not respond to messages outside of their working hours and on the weekends/holidays. Please be mindful as parents when you do send messages to class teachers.

Yours sincerely,

**Dawn McAughey**

**Headteacher**



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